

Employment Opportunities

Stewardship Manager: The Stewardship Manager is responsible for maintaining and improving the ecological integrity of the Institute's natural areas and gardens as they pertain to the education, research, and recreational use of the Institute by guests, researchers, and students. It is an hourly part-time position with an average of 36 hours per week. EOE. To apply, email a resume and cover letter to Sara Syswerda at syswerdas@cedarcreekinstitute.org. Click [here](#) for a full job description.

Program Coordinator: The Program Coordinator is responsible for supporting the mission of Pierce Cedar Creek Institute through the development, execution, and dissemination of educational programs and materials for the community, Institute members and guests, and students. Primary responsibility for this position is scheduling and leading public programming both in- and outdoors. It is an hourly part-time position with an average of 24 hours per week. EOE. To apply, email a resume and cover letter to Matt Dykstra at dykstram@cedarcreekinstitute.org. Click [here](#) for a full job description.

On-call Kitchen Assistant: On-call kitchen help needed for events and rentals. Will work two to three eight hour shifts one weekend per month, possibly more. Pierce Cedar Creek Institute offers an exciting kitchen, employing scratch cookery with a focus on sustainable food. Must be dependable, self-motivated, able to stay on task, and work at a good pace. Responsibilities include food preparation, cooking, cleaning, dish washing, and servicing in the dining room. On-call status with variable hours that could include early mornings, nights and weekends. No phone calls please. **EOE.** Please send resume to Chef Paul Vugteveen at vugteveenp@cedarcreekinstitute.org or mail resume to: Pierce Cedar Creek Institute, Attn: Kitchen Assistant, 701 W. Cloverdale Rd., Hastings, MI 49058