

Retreat Package Pricing

January 1, 2018

Package A - Includes one night lodging, three meals (lunch, dinner, & breakfast), two snacks, daytime meeting room for each day, and coffee and water service during meeting times.

Package A - Per Person Rate:

Double Occupancy Rate	\$200
Single Occupancy Rate	\$225

Package B - Includes two nights lodging, six meals (2 breakfast, 2 lunch, and 2 dinner), two snacks per night's stay, daytime meeting room for each day, and coffee and water service during meeting times.

Package B - Per Person Rate:

Double Occupancy Rate	\$275
Single Occupancy Rate	\$300

Package C - Includes three nights lodging, ten meals (3 breakfast, 4 lunch, 3 dinner), two snacks each night's stay, daytime meeting room for each day, coffee and water service during meeting times.

Package C - Per Person Rate:

Double Occupancy Rate	\$350
Single Occupancy Rate	\$375

Other Information

- A minimum of 15 people is required to receive package pricing and/or food service.
- Overnight accommodations are available for groups up to a maximum of 44 guests.
- Breakout and/or evening meeting space is available for a fee of \$100 per day per room/area.
- Audio-Visual equipment is available through the Institute. Please inform the Hospitality Coordinator of your audio-visual needs prior to your event to insure equipment is ready and available.
- Facility Rental hours are from 8:00 am to 9:00 pm unless other arrangements are made with the Hospitality Coordinator. An additional charge will be made when staying later than 9:00 pm. Guests must exit the building prior to 9:00 pm to allow our staff to close.
- Check-in is 3:00 pm and check-out is 11:00 am, unless other arrangements are made with the Hospitality Coordinator, or rooms are available earlier in the day.
- Staffing at our front desk is not guaranteed for any event or rental. It is the responsibility of the Event Sponsor to have a designated person to meet and greet their attendees as they arrive. If guests will be staying overnight, this person will also be responsible for handing out room keys.
- Meals are served in the dining room. Meal times are 8:00 am for breakfast, 12:00 pm for lunch, and 5:00 pm for dinner, unless other arrangements are made with the Hospitality Coordinator.
- Some housing units have full cooking amenities available. Cooking utensils, pots/pans and dishes are provided for your use. Guests are responsible for supplying their own food and drinks. Guests must clean these areas before departure, leaving these areas in the same condition as when they arrived. An additional cost will be charged if these areas are not cleaned upon departure.
- All facility rentals are subject to Pierce Cedar Creek Institute's terms and conditions which are detailed in the Event Policy Statement and Rental Agreement.



Our facilities are barrier free.